

**Health and Wellbeing Board**

12 July 2017

Report of the Deputy Chair of the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group

**Update on the work of the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group**

**Summary**

1. This report provides the Board with an update on the work that has been undertaken by the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group since it last reported to the Board in March 2017.
2. The Board are asked to note the update and agree the recommendations at paragraph 24 of this report.

**Background**

3. Under the Health and Social Care Act 2012, all Health and Wellbeing Boards are under a duty to prepare a Joint Strategic Needs Assessment and from this a Joint Health and Wellbeing Strategy.
4. Under their Terms of Reference the current Steering Group is responsible for developing the Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWBS). The Steering Group are also responsible for assuring the Health and Wellbeing Board that the JHWBS is being implemented and delivering improvements in the health and wellbeing of the residents of York.
5. The current Steering Group is accountable for the management of the JHWBS and JSNA process ensuring that both these products meet the needs of the Health and Wellbeing Board (HWBB) and that their use is embedded in strategic commissioning for health and social care.

## **Main/Key Issues to be Considered**

### **Future of the JSNA/JHWBS Steering Group**

6. At their meeting in March 2017 Health and Wellbeing Board agreed their new governance arrangements which included changing the remit and name of the current JSNA/JHWBS Steering Group.
7. Terms of Reference for the new HWBB Steering Group are attached at **Annex A** to this report along with those for a JSNA working group at **Annex B**.
8. Both of these documents set out key responsibilities and proposed membership for consideration.

### **Joint Health and Wellbeing Strategy 2017-2022**

9. The current Joint Health and Wellbeing Strategy was approved by Health and Wellbeing Board in March 2017. Since then the Steering Group have drafted an Integrated Impact Assessment (**Annex C** refers) as part of their work programme. The purpose of this assessment is to embed equality, health benefits and sustainability into decision making. It aims to record both positive and negative impacts that a policy might have.

### **Performance Management Framework**

10. The Steering Group have spent some time considering a new performance management framework to monitor progress on delivering against the joint health and wellbeing strategy. A suite of indicators has been developed and these mirror the themes in the new strategy. Additionally HWBB will be provided with a themed narrative update at each of their themed meetings; the first of these is included as a separate report on today's agenda.

### **The Joint Strategic Needs Assessment (JSNA)**

11. The current York JSNA is a web based document that contains a wealth of information covering a wide range of health and wellbeing areas. Discussion about the JSNA takes place at every Steering Group meeting.
12. As reported at the March meeting of HWBB a project to review the content of the JSNA website is now underway. Life course summaries, with the addition of a place based summary to encompass the wider determinants of health that effect residents

across the whole life course, have been drafted. The next stage is to agree these with the strategy theme leads prior to formally presenting them at the Health and Wellbeing Board. The Assistant Director of Public Health will consider the place based summary.

### **Topic Specific Needs Assessments**

13. The Student Health Needs Assessment has recently been completed and will be presented to the Health and Wellbeing Board as a separate report on today's agenda.

### **Consultation**

14. Consultation and engagement around specific projects and topics is ongoing. The current JSNA/JHWBS Steering Group is a multi-agency group and has the ability to co-produce, engage and consult on specific areas of work.

### **Options**

15. The Board are asked to note the contents of this report and its annexes. They are also asked to:
  - i. Approve the final drafts of the Terms of Reference for the HWBB Steering Group and the JSNA Working Group at **Annexes A and B** to this report;
  - ii. Note the draft Integrated Impact Assessment at **Annex C** and consider whether any further amendment is required and what the next steps (if any) might be;
  - iii. Note the updates in relation to the Performance Management Framework the JSNA and topic specific needs assessments

### **Analysis**

16. **Future of the JSNA/JHWBS Steering Group** - The Board are recommended to approve the draft Terms of Reference for a new HWBB Steering Group and a JSNA Working Group. The new Steering Group has a revised membership which the HWBB are asked to approve as well as some additional responsibilities including managing agendas for formal HWBB meetings.
17. The establishment of a specific JSNA Working Group (sitting beneath the HWBB Steering Group) allows for a more operational

group to progress this work stream. The JSNA Working Group will report back to every HWBB Steering Group meeting.

18. The HWBB Steering Group will report back on progress to the HWBB on a regular basis.
19. **Draft Integrated Impact Assessment** – HWBB are asked to consider the draft integrated impact assessment and consider whether further amendment is needed. The assessment should provide HWBB with assurance that the evidence used to develop the joint health and wellbeing strategy was robust, inclusive and fair. It should also clearly highlight areas where there are gaps and/or where improvement could be made and these should be addressed as part of the action planning process.
20. HWBB are also asked to consider what the next steps are for the draft integrated impact assessment and this may include presenting this to senior management team meetings and/or the Council's Executive.

### **Strategic/Operational Plans**

21. The Health and Wellbeing Board have a statutory duty to produce both a Joint Strategic Needs Assessment and a Joint Health and Wellbeing Strategy.

### **Implications**

22. There are no known implications associated with the recommendations in this report.

### **Risk Management**

23. The production of a JSNA and a Joint Health and Wellbeing Strategy are statutory responsibilities for the HWBB. Delivering against both is resource intensive and needs to be managed to ensure a fit for purpose JSNA and Joint Health and Wellbeing Strategy are produced and subsequently delivered.

### **Recommendations**

24. The Health and Wellbeing Board are asked to note this update and are recommended to:
  - i. Approve the Terms of Reference for the HWBB Steering Group and the JSNA Working Group at Annexes A and B

- ii. Approve the draft integrated impact assessment and indicate if there are any further steps needed

Reason: To update the Board in relation to the work of the JSNA/JHWBS Steering Group

### Contact Details

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**Report  
Approved**



**Date** 03.07.2017

Tel: 01904 551714

**Specialist Implications Officer(s)** None

**Wards Affected:**

All



**For further information please contact the author of the report**

**Background Papers:**

Joint Strategic Needs Assessment

**Annexes**

**Annex A** – Draft Terms of Reference – Health and Wellbeing Board Steering Group

**Annex B** – Draft Terms of Reference JSNA Working Group

**Annex C** – Draft Integrated Impact Assessment

**Glossary**

HWBB – Health and Wellbeing Board

JHWBS – Joint Health and Wellbeing Strategy

JSNA – Joint Strategic Needs Assessment